

Instructions to Joining the Virtual RAB Meeting on Microsoft Teams

Tuesday, January 12, 2021 at 9:00 a.m.

Join a Microsoft Teams Meeting on the Web

1. Click on this link: [Virtual RAB Meeting](#)
*Make sure the browser you are using is Microsoft Edge or Google Chrome.
2. You will see two choices:
 - **Download the Windows App**
 - **Join on the Web Instead**
3. Click on **Join on the Web Instead**. Type in your name and choose your audio and video settings.
4. Click on **Join Now**.
5. You'll go to a lobby where the meeting organizer will admit you.

Note: If you have trouble joining the meeting on the web, please use the dial-in phone number and conference ID below to join the meeting by audio:

- Dial in Phone Number: +1 469-214-8538
- Conference ID: 286 599 335#

All presentation slides are available to view on the Microsoft Teams platform during the online virtual meeting.

If you have any questions please contact Sarah Brockway at Sarah.Brockway@aollc.biz